

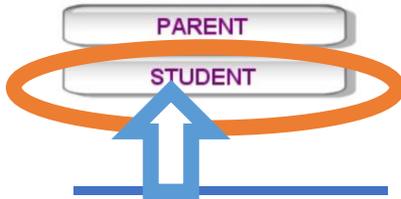
How to access Broward Schools Virtual Counselor to email teachers

CLICK HERE FOR [Virtual Counselor](#)



Step 1

LOGIN AS:



"Today's classroom should prepare students for productive participation in the society and economy of the 21st century. To accomplish this, a 21st century infrastructure must be designed and maintained utilizing existing, new, and emerging technology to address the diverse needs of students, parents, teachers, staff, and administrators."

- Broward Schools Information Technology Plan

Then Click Student



Step 2

STUDENT'S LOGIN SCREEN

[District Message](#)

ALERT: Students are now able to change and manage their passwords to Virtual Counselor. To ensure the security of your account we encourage you to use the "Change Password" link on the Options Menu once you login. If you forget your password please contact your school's guidance counselor to have it reset.

USER ID OR STUDENT NUMBER:	username is student's 06#
PASSWORD :	Password is the student birthday written as follow with the slashes: MM/DD/YYYY
<input type="button" value="SUBMIT"/>	

A screenshot of the Broward Schools Virtual Counselor interface. The "Students" tab is selected in the top navigation bar. A dropdown menu is open under "Students", listing various options: Absences, Academic History, Assignment History, Bus Routes, Interim Report, Marking Period Grades, Obligations, Student Schedule, and Test Scores. The "Student Schedule" option is highlighted. The main content area shows the "VIRTUAL COUNSELOR" logo and a search bar. The bottom navigation bar includes "LOGOUT" and "PRINT" buttons.

Step 3

When selecting the dropdown tab, under "Student Info," you can view the following important information: Absences, Academic History, Assignment History, **Bus Routes**, **Marking Period Grades**, **Interim Report**, Obligations, **Student Schedule**, and **Test Scores**.

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STUDENT INFO:

Student Schedule

INSTRUCTIONAL/SCHOOL LINKS:

-- Select Item --

Step 4

2021 - 2022 STUDENT SCHEDULE INFORMATION

1ST MARKING PERIOD

TERM	FROM PERIOD	COURSE NUMBER	SECTION NUMBER	COURSE TITLE	TEACHER NAME	SCHOOL	BUILDING	ROOM

Write down the name of the teacher(s) you want to reach via email. Now you can go to your child's school website to email teachers.

[Click here to access Parkway Middle School Staff Directory](#)

Step 5



Parkway Middle
Broward County Public Schools

 Translate  Sign In

District Website

Choose Your School

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Step 6

Search Name:

Send Email

Name	Title	To Email	CC Email
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Type the name of the teacher you want to reach via email.

Search Name:

Send Email

Name	Title	To Email	CC Email
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

*After finding the teacher, you wish to contact, click the check box for “**To Email**.” If you want to contact multiple teachers simultaneously, check the “**To Email**” for each teacher individually after searching for them by name; once you are done searching for all your teachers, click the box that says, “**Send Email**.” Follow the steps on the next page to submit your email.*